



All special and contributed session rooms are quipped with a PC (with installed Power Point (PPT), and ACROBAT software), an LCD projector, a traditional overhead or ELMO projector. The recommended way is a USB flash drive with your talk in PPT or PDF.

## 1. Using PC/LCD Projector

When you enter into the classroom, you should see a screen as attached.

However, if it is not, then please follow the simple steps:

- 1) Start Computer
- 2) Login by using the name and password (to be distributed at conference only, for net security purpose), choose to connect to UTA network
- 3) You will see the screen above

Then you proceed to choose either PC or laptop for your speakers. If you accidentally close this icon, double click on Projector Remote. As usual, your speakers using Mac should bring their own connector.

The recommended way is a USB flash drive using PC.

## **2. Overhead projector or Elmo projector**

If your speaker uses overhead projector, DO NOT TURN OFF LCD projector, simple choose Hide Video in above screen. Re-start LCD projector takes time.

If your room has ELMO instead of traditional projector, simple choose DOC CAM in the screen and turn on Elmo.

Tech Assistant will be available to help near the elevator of each floor in Pickard Hall and 1<sup>st</sup> floor of Life Science Building.

If you need, one organizer of each session can come to registration “special table” to get a Pointer,